Car Approved Preparation Standard Checklist

RAC Approved Dealer

Vehicle Details; (from V5 document)R/O No.:	Registration: WN10UZP	Colour: BLACK
Make: FORD	Model: FOCUS	MOT Test Date: 24/04/2023
Reg date: 31/03/2010	Recorded Mileage: 35537	Chassis VIN No.: WF0PXXGCDPAY71864

		Standard Met	Action Required	Items Rectified	N/A
1. Vehicle History	VIN Inspection	✓			
	Vehicle history report obtained	✓			
	Scheduled maintenance performed (inc timing belt)	✓			
	Current MOT certificate (if applicable)	✓			
	Engine number check	✓			
2. Road Test Operation/ condition of:	Cruise Control (if applicable)				✓
	Starting system, general performance & behaviour of the vehicle	✓			
	Clutch, transmission, steering, suspension & brakes including A.B.S.	✓			
	No evidence of abnormal noises	✓			
	No visual fluid leaks after road test	✓			
	Gauges operate properly	✓			
	Check battery & starter motor start engine with ease from both hot & cold	✓			
	Efficiency of parking brake	✓			
	Check to ensure no excessive visual emissions from exhaust	✓			
	Check no engine management lights are illuminated on test drive or when engine idling	✓			
	Engine Cooling fans operates at appropriate temperature	✓			
3. Vehicle Exterior Operation/ condition of:	No dents that have either cracked paint or are larger than 50 mm in diameter	✓			
	Windscreen free from any damage that would exclude the vehicle from an MOT test	✓			
	No signs of bodywork corrosion	✓			
	Exterior mirrors	✓			
	All structural body repairs/accident damage have been repaired using manufacturer approved methods	✓			
	Ensure correct body panel fitting & alignment	✓			
	Operation of fuel filler system including petrol caps & lever release system	✓			
	Bonnet catch, safety catch, hinges, tailgate supports	✓			
	Door locks & central locking including child safety locks	✓			
	Exterior trim for security & correct fitment	✓			
4. Vehicle Interior Operation/ Condition of:	Wipers & washers	✓			
	Visual & audible driver warning systems	✓			
	Rear view mirror /sun visors	✓			
	Parking assistance systems	✓			
	Navigation system				✓
	Interior lights	✓			
	Instruments, gauges & controls	✓			
	Door windows (manual / electric)	✓			
	Convertible roof mechanism (if applicable)				✓
	Audio & alarm systems	✓			
	All internal equipment (e.g. cigarette lighters, sun visors, arms rests etc.)	✓			
	All exterior lighting equipment & respective control lights & cluster illumination	✓			
	Air-conditioning, heating & demist systems				✓
	Sunroof mechanism	✓			
	Operation & condition of seatbelts / mountings	✓			
	No evidence of water ingress	✓			
	No interior trim / dashboard for tears, holes, burns or excessive soiling	✓			

...continued

		Standard Met	Action Required	Items Rectified	N/A
4. Vehicle Interior Operation/ Condition of:	Parcel Shelf or tonneau cover if fitted	✓			
	All warning lights operate correctly	✓			
	All drive pedals operate correctly	✓			
	SRS warning light functionality	✓			
	Security of seat mountings, head rests & seat adjustment mechanism				
5. Road Wheels & Tyre Checks	Minimum tread depth of 3mm across all tyres inc spare. Tyres depths. OSF: NEW OSR: NEW NSR: NEW NSF: NEW Spare: YES	✓			
	No evidence of uneven tyre wear or casing damage	✓			
	Tyres have no cuts through to the casing, bulges & no evidence of temporary repairs	✓			
	Road wheels are free from distortion, gouges or visible cracks	✓			
6. Engine Compartment Checks Operation/ condition of	Carry out battery test & ensure terminals are secure & free from corrosion	✓			
	Engine oil is correct level & dipstick oil sample is free from contamination	✓			
	Coolant antifreeze content, & ensure system is free of visual contamination	✓			
	Check vehicles charging system for minimum output	✓			
	Gearbox fluid levels, manual or automatic are correct	✓			
	All fluid levels are correct; e.g. brake, clutch, power steering, washer & battery	✓			
	Auxiliary drive belts, condition & tension	✓			
	Engine mountings for security & condition	✓			
	Wiring, pipes, hoses, oil & fuel feed lines for routing; are free from damage, chafing & leaks (where visible)	✓			
	No fluid leaks	✓			
	Cooling system radiator & engine oil cooler/intercooler are free from damage or excessive corrosion	✓			
	No evidence of undue engine noise	✓			
	For hybrid vehicles only:				✓
	Hybrid cooling system				✓
	Hybrid power-train mount				✓
	Hybrid entertainment & information display				✓
7. Underbody Checks Operation/ Condition of:	Exhaust, mountings, clamps & check security of system	✓			
	Exhaust gas leaks	✓			
	Any fluid leaks from engine, drive train, fuel systems	✓			
	Catalytic converter	✓			
	Steering for leaks & security	✓			
	Tie rod ends, CV joints, drive shafts & steering rack including books/covers	✓			
	Front & rear Springs, Shock absorbers & mounting points	✓			
	No visual evidence of faults to braking components	✓			
	Ensure brake pads have a minimum of 50% material remaining	✓			
	Check underbody for excess corrosion & ensure that the chassis is free from extensive structural repairs	✓			
	Ensure transmission / driveshaft is secure & free from excessive play	✓			
8. Convenience	Fully cleaned & valeted vehicles	✓			
	Owners manual, including locking wheel nut tool (if fitted)	✓			
	2 Keys & remote fobs	✓			
	Service history (if applicable)	✓			

Comments

NEW BARKE & TYRES ALL ROUND, 2 KEYS, EXCELLENT CONDITION

Dealer Signed ..... Date 18/06/2023

Dealer Stamp: