# Car Approved Preparation Standard Checklist

RAC Approved Dealer

| Vehicle Details; (from V5 document)R/O No.: | Registration: YC19 KJD | Colour: BLACK |
|---|---|---|
| Make: BMW | Model: 320I | MOT Test Date: 27/06/2027 |
| Reg date: 28/06/2019 | Recorded Mileage: 78,149 | Chassis VIN No.: WBA5F720X0FH23930 |

| | | Standard Met | Action Required | Items Rectified | N/A |
|---|---|---|---|---|---|
| 1. Vehicle History | VIN Inspection | ✓ | | | |
| | Vehicle history report obtained | ✓ | | | |
| | Scheduled maintenance performed (inc timing belt) | ✓ | | | |
| | Current MOT certificate (if applicable) | ✓ | | | |
| | Engine number check | ✓ | | | |
| 2. Road Test Operation/ condition of: | Cruise Control (if applicable) | ✓ | | | |
| | Starting system, general performance & behaviour of the vehicle | ✓ | | | |
| | Clutch, transmission, steering, suspension & brakes including A.B.S. | ✓ | | | |
| | No evidence of abnormal noises | ✓ | | | |
| | No visual fluid leaks after road test | ✓ | | | |
| | Gauges operate properly | ✓ | | | |
| | Check battery & starter motor start engine with ease from both hot & cold | ✓ | | | |
| | Efficiency of parking brake | ✓ | | | |
| | Check to ensure no excessive visual emissions from exhaust | ✓ | | | |
| | Check no engine management lights are illuminated on test drive or when engine idling | ✓ | | | |
| | Engine Cooling fans operates at appropriate temperature | ✓ | | | |
| 3. Vehicle Exterior Operation/ condition of: | No dents that have either cracked paint or are larger than 50 mm in diameter | ✓ | | | |
| | Windscreen free from any damage that would exclude the vehicle from an MOT test | ✓ | | | |
| | No signs of bodywork corrosion | ✓ | | | |
| | Exterior mirrors | ✓ | | | |
| | All structural body repairs/accident damage have been repaired using manufacturer approved methods | ✓ | | | |
| | Ensure correct body panel fitting & alignment | ✓ | | | |
| | Operation of fuel filler system including petrol caps & lever release system | ✓ | | | |
| | Bonnet catch, safety catch, hinges, tailgate supports | ✓ | | | |
| | Door locks & central locking including child safety locks | ✓ | | | |
| | Exterior trim for security & correct fitment | ✓ | | | |
| 4. Vehicle Interior Operation/ Condition of: | Wipers & washers | ✓ | | | |
| | Visual & audible driver warning systems | ✓ | | | |
| | Rear view mirror /sun visors | ✓ | | | |
| | Parking assistance systems | ✓ | | | |
| | Navigation system | ✓ | | | |
| | Interior lights | ✓ | | | |
| | Instruments, gauges & controls | ✓ | | | |
| | Door windows (manual / electric) | ✓ | | | |
| | Convertible roof mechanism (if applicable) | | | | ✓ |
| | Audio & alarm systems | ✓ | | | |
| | All internal equipment (e.g. cigarette lighters, sun visors, arms rests etc.) | ✓ | | | |
| | All exterior lighting equipment & respective control lights & cluster illumination | ✓ | | | |
| | Air-conditioning, heating & demist systems | ✓ | | | |
| | Sunroof mechanism | | | | ✓ |
| | Operation & condition of seatbelts / mountings | ✓ | | | |
| | No evidence of water ingress | ✓ | | | |
| | No interior trim / dashboard for tears, holes, burns or excessive soiling | ✓ | | | |

...continued

| | | Standard Met | Action Required | Items Rectified | N/A |
|---|---|---|---|---|---|
| 4. Vehicle Interior Operation/ Condition of: | Parcel Shelf or tonneau cover if fitted | ✓ | | | |
| | All warning lights operate correctly | ✓ | | | |
| | All drive pedals operate correctly | ✓ | | | |
| | SRS warning light functionality | ✓ | | | |
| | Security of seat mountings, head rests & seat adjustment mechanism | ✓ | | | |
| 5. Road Wheels & Tyre Checks | Minimum tread depth of 3mm across all tyres inc spare.<br>Tyres depths. OSF: 6 OSR: 6 NSR: 6 NSF: 6 Spare: NA | ✓ | | | ✓ |
| | No evidence of uneven tyre wear or casing damage | ✓ | | | |
| | Tyres have no cuts through to the casing, bulges & no evidence of temporary repairs | ✓ | | | |
| | Road wheels are free from distortion, gouges or visible cracks | ✓ | | | |
| 6. Engine Compartment Checks Operation/ condition of | Carry out battery test & ensure terminals are secure & free from corrosion | ✓ | | | |
| | Engine oil is correct level & dipstick oil sample is free from contamination | ✓ | | | |
| | Coolant antifreeze content, & ensure system is free of visual contamination | ✓ | | | |
| | Check vehicles charging system for minimum output | ✓ | | | |
| | Gearbox fluid levels, manual or automatic are correct | ✓ | | | |
| | All fluid levels are correct; e.g. brake, clutch, power steering, washer & battery | ✓ | | | |
| | Auxiliary drive belts, condition & tension | ✓ | | | |
| | Engine mountings for security & condition | ✓ | | | |
| | Wiring, pipes, hoses, oil & fuel feed lines for routing; are free from damage, chafing & leaks (where visible) | ✓ | | | |
| | No fluid leaks | ✓ | | | |
| | Cooling system radiator & engine oil cooler/intercooler are free from damage or excessive corrosion | ✓ | | | |
| | No evidence of undue engine noise | ✓ | | | |
| | **For hybrid vehicles only:** | | | | ✓ |
| | Hybrid cooling system | | | | ✓ |
| | Hybrid power-train mount | | | | ✓ |
| | Hybrid entertainment & information display | | | | ✓ |
| 7. Underbody Checks Operation/ Condition of: | Exhaust, mountings, clamps & check security of system | ✓ | | | |
| | Exhaust gas leaks | ✓ | | | |
| | Any fluid leaks from engine, drive train, fuel systems | ✓ | | | |
| | Catalytic converter | ✓ | | | |
| | Steering for leaks & security | ✓ | | | |
| | Tie rod ends, CV joints, drive shafts & steering rack including books/covers | ✓ | | | |
| | Front & rear Springs, Shock absorbers & mounting points | ✓ | | | |
| | No visual evidence of faults to braking components | ✓ | | | |
| | Ensure brake pads have a minimum of 50% material remaining | ✓ | | | |
| | Check underbody for excess corrosion & ensure that the chassis is free from extensive structural repairs | ✓ | | | |
| | Ensure transmission / driveshaft is secure & free from excessive play | ✓ | | | |
| 8. Convenience | Fully cleaned & valeted vehicles | ✓ | | | |
| | Owners manual, including locking wheel nut tool (if fitted) | ✓ | | | |
| | 2 Keys & remote fobs | ✓ | | | |
| | Service history (if applicable) | ✓ | | | |

Comments

FULL SERVICE HISTORY, 2 KEYS, FRESH SERVICE & MOT PRIOR TO SALE, BODY KIT

Dealer Signed Alex Digitally signed by Alex Date 9/3/26

Dealer Stamp: