

## Car Approved Preparation Standard Checklist

|   |                   |                  |
|---|-------------------|------------------|
| Vehicle Details; (from V5 document)R/O No.: | Registration:     | Colour:          |
| Make:                                       | Model:            | MOT Test Date:   |
| Reg date:                                   | Recorded Mileage: | Chassis VIN No.: |

|   |  | Standard Met | Action Required | Items Rectified | N/A |
|---|--|--------------|-----------------|-----------------|-----|
| <b>1. Vehicle History</b>   | VIN Inspection   |              |                 |                 |     |
|   | Vehicle history report obtained  |              |                 |                 |     |
|   | Scheduled maintenance performed (inc timing belt)  |              |                 |                 |     |
|   | Current MOT certificate (if applicable)  |              |                 |                 |     |
|   | Engine number check  |              |                 |                 |     |
| <b>2. Road Test Operation/ condition of:</b>                              | Cruise Control (if applicable)   |              |                 |                 |     |
|   | Starting system, general performance & behaviour of the vehicle                                    |              |                 |                 |     |
|   | Clutch, transmission, steering, suspension & brakes including A.B.S.                               |              |                 |                 |     |
|   | No evidence of abnormal noises   |              |                 |                 |     |
|   | No visual fluid leaks after road test  |              |                 |                 |     |
|   | Gauges operate properly  |              |                 |                 |     |
|   | Check battery & starter motor start engine with ease from both hot & cold                          |              |                 |                 |     |
|   | Efficiency of parking brake  |              |                 |                 |     |
|   | Check to ensure no excessive visual emissions from exhaust   |              |                 |                 |     |
|   | Check no engine management lights are illuminated on test drive or when engine idling              |              |                 |                 |     |
| Engine Cooling fans operates at appropriate temperature                   |  |              |                 |                 |     |
| <b>3. Vehicle Exterior Operation/ condition of:</b>                       | No dents that have either cracked paint or are larger than 50 mm in diameter                       |              |                 |                 |     |
|   | Windscreen free from any damage that would exclude the vehicle from an MOT test                    |              |                 |                 |     |
|   | No signs of bodywork corrosion   |              |                 |                 |     |
|   | Exterior mirrors   |              |                 |                 |     |
|   | All structural body repairs/accident damage have been repaired using manufacturer approved methods |              |                 |                 |     |
|   | Ensure correct body panel fitting & alignment  |              |                 |                 |     |
|   | Operation of fuel filler system including petrol caps & lever release system                       |              |                 |                 |     |
|   | Bonnet catch, safety catch, hinges, tailgate supports  |              |                 |                 |     |
|   | Door locks & central locking including child safety locks  |              |                 |                 |     |
| Exterior trim for security & correct fitment                              |  |              |                 |                 |     |
| <b>4. Vehicle Interior Operation/ Condition of:</b>                       | Wipers & washers   |              |                 |                 |     |
|   | Visual & audible driver warning systems  |              |                 |                 |     |
|   | Rear view mirror /sun visors   |              |                 |                 |     |
|   | Parking assistance systems   |              |                 |                 |     |
|   | Navigation system  |              |                 |                 |     |
|   | Interior lights  |              |                 |                 |     |
|   | Instruments, gauges & controls   |              |                 |                 |     |
|   | Door windows (manual / electric)   |              |                 |                 |     |
|   | Convertible roof mechanism (if applicable)   |              |                 |                 |     |
|   | Audio & alarm systems  |              |                 |                 |     |
|   | All internal equipment (e.g. cigarette lighters, sun visors, arms rests etc.)                      |              |                 |                 |     |
|   | All exterior lighting equipment & respective control lights & cluster illumination                 |              |                 |                 |     |
|   | Air-conditioning, heating & demist systems   |              |                 |                 |     |
|   | Sunroof mechanism  |              |                 |                 |     |
|   | Operation & condition of seatbelts / mountings   |              |                 |                 |     |
| No evidence of water ingress  |  |              |                 |                 |     |
| No interior trim / dashboard for tears, holes, burns or excessive soiling |  |              |                 |                 |     |

